

Street Engagement and Management

Steps	Tasks	Responsible Party/Entity/Comments
<p><b>1. Council Member introduces Resolution a to implement 41.18 c.1-4 and d</b></p>	<ul style="list-style-type: none"> <li>● Councilmember introduces a resolution for LAMC Section 41.18, c. 1-4 and d. implementation for encamped sites. Where required by ordinance, findings and appropriate documentation will be made available regarding the location. Unified Homeless Response Center (UHRC)/City Administrative Officer (CAO) informs the Los Angeles Homeless Services Authority (LAHSA) Homeless Engagement Team (HET)/Multi-disciplinary Teams (MDT) and Sanitation Outreach on resolution introduction.</li> <li>● LAHSA HET/MDT coordinates with UHRC/CAO to complete the Encampment Assessment Form (EAF) and submits to resolution Council File and provides copies to Council Office and UHRC/CAO.</li> <li>● EAF includes encampment information, including population description, behavior/activity/health issues/concerns, immediate needs (debris and hazardous waste removal, hygiene, COVID-19 testing/vaccinations).</li> <li>● HET/MDT coordinates with Council Office and UHRC/CAO with appropriate City and County departments on immediate needs.</li> <li>● HET/MDT and Sanitation Outreach coordinates with Council Office and UHRC/CAO on providing immediate cleaning and hygiene services.</li> <li>● Council Office determines the engagement lead.</li> </ul>	<p>Council Member UHRC/CAO LAHSA HET/CES outreach coordinator/ MDTs Sanitation Outreach</p>
<p><b>2. Engagement: Council Office/LAHSA/LEAD identifies housing and other resources/ Outreach begins/ HETs/LASAN</b></p>	<ul style="list-style-type: none"> <li>● Lead and LAHSA/MDT, in coordination with the Council Office and UHRC/CAO, begin to identify housing and other services and resources.</li> <li>● Lead works with Coordinated Entry System (CES) outreach coordinator to identify potential housing opportunities and local community based organizations.</li> <li>● Lead/Team develops outreach plan based in EAF and works with Sanitation Outreach to develop a street engagement and hygiene plan.</li> <li>● Coordinated Entry System (CES) assessment for all dwellers present, when possible.</li> <li>● HETs identifies persons with mental and other health needs and contact SPA Coordinator for County MDT support.</li> <li>● The MDT initiates support and service for identified encampment dwellers.</li> <li>● Based on EAF, an engagement timeframe is established and communicated with Council Office and UHRC/CAO.</li> <li>● At any time during the engagement period, LAHSA/MDT/lead will communicate with UHRC/CAO if additional City resources are needed.</li> </ul> <p>Note: LAHSA/Sanitation/Lead may request a LAPD escort to an encampment or homeless activity location at any time during the engagement and cleaning effort.</p>	<p>Council Office Lead LAHSA CES outreach coordinator LAHSA HET MDTs Sanitation Outreach UHRC/CAO</p>

<b>3. Data and Reporting</b>	<ul style="list-style-type: none"> <li>● The engagement lead will provide daily reports that provide data on specific services offered and accepted, and the number of housing placements.</li> <li>● At the end of the engagement: <ul style="list-style-type: none"> <li>○ Final after-action report outlining final data on housing placements and services provided.</li> </ul> </li> </ul>	Council Office Lead UHRC/CAO LAHSA HET
<b>4. Engagement Completion/Final Clean up</b>	<ul style="list-style-type: none"> <li>● Lead coordinates with the engagement team of final engagement/choice date.</li> <li>● Final clean-up date is confirmed with LASAN and Sanitation Outreach is present on final day</li> <li>● The Council Office recommends whether site should be fenced etc. If a barrier is suggested for the site, the CAO coordinates with the Council Office and appropriate City Departments on fencing or other type of barrier.</li> <li>● Lead submits the final after action report two-weeks after final clean up to UHRC/CAO</li> <li>● Signage is installed by City department on first day following the 14 day period.</li> </ul>	Council Office Lead LASAN Sanitation Outreach UHRC/CAO Other City Departments LAHSA HET
<b>5. Maintenance</b>	<ul style="list-style-type: none"> <li>● Once a site is cleared, the LAHSA HETs will continue to check the site, and provide additional outreach if necessary. HETs will notify LASAN of additional clean-up needed at the site.</li> </ul>	Council Office Lead LAHSA HET LASAN
<b>6. Resolution and Posting (LAMC Section 41.18 c.1-4 and d)</b>	<ul style="list-style-type: none"> <li>● Once the resolution is approved, the City will post signage at the designated area or areas set forth in the resolution, giving notice of the date after which sitting, lying, sleeping, or storing, etc., will not be allowed.</li> <li>● UHRC/CAO will work with City department on posting.</li> </ul>	Council Office LAHSA UHRC/CAO
<b>7. Compliance (LAMC Section 41.18 c.1-4 and d)</b>	<ul style="list-style-type: none"> <li>● LAHSA HETs start check-in on sites 14 days after posting. If PEH have moved to the site in violation of the Posting, the HETs should provide additional outreach to support voluntary compliance.</li> </ul>	Council Office LAHSA HET LASAN

**Note:** These procedures apply to the City of Los Angeles' implementation of LAMC Section 41.18 c.1-4 and d, if sites are encamped.